

MINUTES OF THE IQAC MEETING HELD ON 12TH OCTOBER, 2022
AGENDA: PRELIMINARY REVIEW OF AQAR 2021-22

Time: 02.30 PM onwards

Mode: In Person

Venue: JAIN (Deemed-to-be University)

School of Sciences, JC Road

Proceedings of the meeting held on 12th October 2022.

A meeting with IQAC Coordinators was convened by the Director of IQAC for Preliminary Review of AQAR 2021-22 – Identifying Achievements, Challenges, and Areas for Improvement

Members Present

1. Dr. Asha Rajiv
2. Dr. Rajani Jairam
3. Dr. Vijayalakshmi Pradeep
4. Dr. Supriya Rai
5. Dr. Hemanth Kumar
6. Dr. Manjunath CR
7. Dr. Geetha Madhusudan
8. Dr. Yashashwini M
9. Dr. Vani R
10. Dr. K Suneetha
11. Ms. Supraja TJ
12. Dr. Sreelakshmi P

Agenda item No. 1

1. The meeting commenced with the presentation of collected data for AQAR 2021-22
2. Review focused on assessing the contribution of each department to the AQAR.

3. A comprehensive analysis was conducted on all metrics, encompassing both qualitative and quantitative parameters.

Agenda item No. 2

1. Discussion ensued on fostering data collection in departments where it is comparatively lower.
2. Tasks were assigned to coordinators for structuring documents and ensuring comprehensive data representation in the final AQAR.



Director-IQAC

ACTION TAKEN REPORT:

- Each department to identify strategies for improving data collection in areas highlighted during the review.
- Coordinators to collaborate on fostering a culture of robust data maintenance within their departments.
- Assigned individuals to structure documents for accurate and transparent representation in the final AQAR.


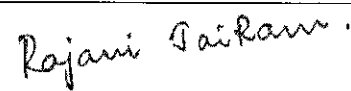

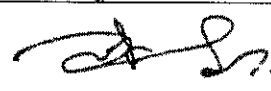
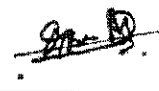
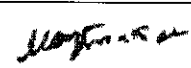
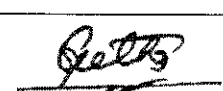

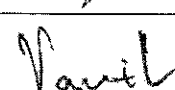
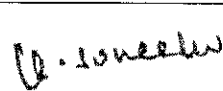

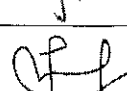
Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

Members Present :

#	Name	Signature
1.	Dr. Asha Rajiv	
2.	Dr. Rajani Jairam	
3.	Dr. Vijayalakshmi Pradeep	
4.	Dr. Supriya Rai	
5.	Dr. Hemanth Kumar	
6.	Dr. Manjunath CR	
7.	Dr. Geetha Madhusudan	
8.	Dr. Yashashwini M	
9.	Dr. Vani R	
10.	Dr. K Suneetha	
11.	Ms. Supraja TJ	
12.	Dr. Sreelakshmi P	

MINUTES OF THE IQAC MEETING HELD ON 02ND NOVEMBER, 2022
AGENDA: RESULT OF THE PERFORMANCE BASED APPRAISAL SYSTEM
REVISION (PBAS)

Time: 03.00 PM onwards

Mode: Virtual

Venue: JAIN (Deemed-to-be University)

School of Sciences, JC Road

Proceedings of the meeting held on 02nd November, 2022.

A meeting with Principal Officers, Office of Human Resources, and IQAC coordinators was convened by the Director of IQAC for providing the results of the revision in PBAS.

Meeting Credentials

Topic: PBAS Discussion

Time: Nov 2, 2022 03:00 PM India

Link: <https://zoom.us/j/91919566256?pwd=Q1kvUmU1VTQ2WlFGU1VOellnQ0Rsdz09>

Members Present

Principal Officers

1. Dr. Raj Singh - Vice Chancellor
2. Dr. Easwaran Iyer - Pro Vice Chancellor
3. Dr. NVH Krishnan - Registrar
4. Prof. KR Sridhara Murthi - Director - Academics & Planning
5. Dr. Rajani Jairam – Dean - Student Welfare
6. Dr. Asha Rajiv - Director – IQAC

IQAC Co-coordinators & Other Members

1. Dr. Vijayalakshmi Pradeep
2. Dr. Hemanth Kumar
3. Dr. Manjunath CR
4. Dr. Geetha Madhusudan

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

5. Dr. Yashashwini M
6. Dr. Vani R
7. Dr. K Suneetha
8. Ms. Supraja TJ
9. Dr. Sreelakshmi P
10. Dr. Ashwini N
11. Dr. Kumudini BS
12. Dr. Bindhu OS
13. Mr. Preetham

Leave of Absence


1. Dr. Supriya Rai
2. Dr. Reena Susan Philip
3. Dr. Rekha Sinha

Agenda item No. 1

1. The results of the recently conducted revision in the Performance Based Appraisal System (PBAS) were presented to the assembled group.
2. A detailed overview of the changes and enhancements made to the PBAS was provided, emphasizing the improvements in capturing faculty performance accurately.
3. The Members present, engaged in a constructive discussion about the implications and benefits of the revised PBAS.

Agenda item No. 2

1. IQAC coordinators were briefed on the implementation timeline and their role in facilitating a smooth transition to the updated system.
2. Questions and concerns of the attendees were addressed, ensuring clarity and understanding of the revised PBAS.



Director-IQAC

ACTION TAKEN REPORT:

1. Distribution of training materials and scheduling workshops for faculty members to familiarize themselves with the revised PBAS was done.
2. The next steps and timelines for the phased rollout of the revised PBAS were outlined.



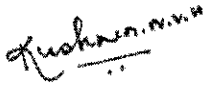

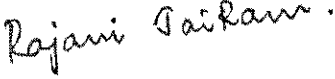
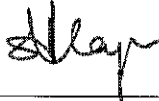





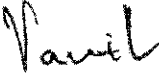
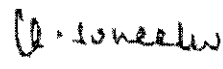


Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

Members Present :

#	Name	Signature
1.	Dr. Raj Singh	
2.	Dr. Easwaran Iyer	
3.	Dr. NVH Krishnan	
4.	Prof. KR Sridhara Murthi	
5.	Dr. Rajani Jairam	
6.	Dr. Asha Rajiv	
7.	Dr. Vijayalakshmi Pradeep	
8.	Dr. Hemanth Kumar	
9.	Dr. Manjunath CR	
10.	Dr. Geetha Madhusudan	
11.	Dr. Yashashwini M	
12.	Dr. Vani R	
13.	Dr. K Suneetha	
14.	Ms. Supraja TJ	
15.	Dr. Sreelakshmi P	

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

16.	Dr. Ashwini N	<i>Ashwini N</i>
17.	Dr. Kumudini BS	<i>Kumudini B.S.</i>
18.	Dr. Bindhu OS	<i>Bindhu</i>
19.	Mr. Preetham	<i>K.P. S</i>

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

MINUTES OF THE IQAC MEETING HELD ON 03RD DECEMBER, 2022
AGENDA: DISCUSSION ON EVENT ORGANIZED BY IQAC IN COLLABORATION
WITH NAAC ON 14TH & 15TH DECEMBER 2022

Time: 12.30 PM onwards

Mode: Virtual

Venue: JAIN (Deemed-to-be University)

School of Sciences, JC Road

Proceedings of the meeting held on 03rd December, 2022.

A meeting with IQAC coordinators, MIS coordinators and other members of organizing committee was convened to discuss the smooth conduct of A two day National Level Conference organised by IQAC, JAIN (Deemed to be University) sponsored by NAAC, on the topic "Transformative challenges in Teaching-Learning of HEI's as per the NEP - 2020" on 14th and 15th December 2022.

Meeting Credentials

Topic: A two-day national level conference is organized by IQAC in collaboration with NAAC

Time: Dec 3, 2022 12:30 PM India

Link:<https://zoom.us/j/95817764552?pwd=aDZWdXRvZVVtMFo3OWFmbVA5NXQ2dz09>

Members Present

1. Dr. Asha Rajiv
2. Dr. Vijayalakshmi Pradeep
3. Dr. Supriya Rai
4. Dr. Hemanth Kumar
5. Dr. Manjunath CR
6. Dr. Geetha Madhusudan
7. Dr. Yashashwini M

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

8. Dr. Vani R
9. Dr. K Suneetha
10. Ms. Supraja TJ
11. Dr. Sreelakshmi P
12. Ms. Manashree Mane
13. Mr. Karunakaran
14. Dr. Asha Sunil
15. Dr. Ahipa

Agenda item No. 1

1. A discussion on conducting the upcoming two- day National Level Conference organized by IQAC, JAIN (Deemed to be University), and sponsored by NAAC was done.
2. Coordinators highlighted the significance of the conference, focusing on the theme, "Transformative challenges in Teaching-Learning of HEI's as per the NEP - 2020," scheduled for December 14th and 15th, 2022.
3. Coordinators presented an overview of the technological requirements and solutions for seamless virtual participation.

Agenda item No. 2

1. Organizing committee members reviewed their respective responsibilities, emphasizing the importance of collaboration and effective communication in the pre-event and on-event phases.
2. A timeline for pre-conference activities, including promotional campaigns, speaker coordination, and participant registration, was discussed and finalized.
3. The logistics and technical aspects, including platform readiness and contingency plans, were thoroughly examined.


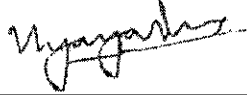





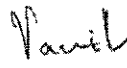
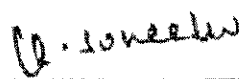


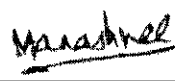

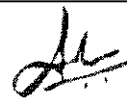

4. The meeting concluded with assigning responsibilities for each committee member, including regular progress updates leading up to the conference.


Director-IQAC

ACTION TAKEN REPORT:

1. Organizing committee members to distribute promotional material and manage participant registration.
2. Regular progress updates to be communicated to all committee members.

Members Present :

#	Name	Signature
1.	Dr. Asha Rajiv	
2.	Dr. Vijayalakshmi Pradeep	
3.	Dr. Supriya Rai	
4.	Dr. Hemanth Kumar	
5.	Dr. Manjunath CR	
6.	Dr. Geetha Madhusudan	
7.	Dr. Yashashwini M	
8.	Dr. Vani R	
9.	Dr. K Suneetha	
10.	Ms. Supraja TJ	
11.	Dr. Sreelakshmi P	
12.	Ms. Manashree Mane	
13.	Mr. Karunakaran	
14.	Dr. Asha Sunil	
15.	Dr. Ahipa	

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

MINUTES OF THE IQAC MEETING HELD ON 10TH DECEMBER 2022
AGENDA: DISCUSSION ON SUBMISSION OF AQAR 2021-22

Time: 03.00 PM onwards

Mode: In Person

Venue: JAIN (Deemed-to-be University)

J P Nagar Campus

Proceedings of the meeting held on 10th December 2022.

A meeting with Principal Officers, IQAC coordinators, MIS coordinators was convened to discuss about the submission of AQAR 2021-22

Members Present

Principal officers

1. Dr. N. Sundararajan – Pro Chancellor
2. Dr. Raj Singh - Vice Chancellor
3. Dr. Easwaran Iyer - Pro Vice Chancellor
4. Dr. NVH Krishnan - Registrar
5. Prof. KR Sridhara Murthi - Director - Academics & Planning
6. Mr. Santhosh MS – Joint Registrar
7. Dr. Asha Rajiv - Director – IQAC

IQAC Coordinators

1. Dr. Vijayalakshmi Pradeep
2. Dr. Supriya Rai
3. Dr. Hemanth Kumar
4. Dr. Manjunath CR
5. Dr. Geetha Madhusudan
6. Dr. Yashashwini M
7. Dr. Vani R
8. Dr. K Suneetha
9. Ms. Supraja TJ

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

10. Mr. Abhilash Sharma

11. Dr. Prerna Mahajan

12. Dr. Arti Parab

13. Dr. Kavitha

14. Mr. Bismirty B

Agenda item No. 1

1. The meeting commenced emphasizing the significance of the upcoming AQAR submission for the academic year 2021-22.
2. IQAC coordinators provided updates on the progress of data collation from various units within the university.
3. Members discussed new benchmark requirements and discussed strategies to align data collection with the set benchmarks.

Agenda item No. 2

1. Principal Officers actively participated in deliberations, offering insights and suggestions for enhancing the quality and relevance of the AQAR submission.
2. The meeting specifically addressed the unique dual-mode nature of the university, incorporating Center for Distance Education & Virtual Learning (CDEVL) of University.
3. A detailed discussion took place regarding the nuances of presenting the AQAR 2021-22 data to NAAC in the context of the dual-mode university structure.

Agenda item No. 3

1. Allocation of responsibilities for finalizing and submitting the AQAR data within the stipulated timeframe.
2. The meeting concluded with a summary of key decisions and a reminder of the next steps for the AQAR submission process.



Director-IQAC

ACTION TAKEN REPORT:

1. IQAC coordinators to ensure timely collation of data from all units.
2. Members to integrate new benchmark requirements into the data collection process.
3. Principal Officers to provide necessary support and resources for a comprehensive AQAR submission.
4. Coordinators to prepare and finalize AQAR 2021-22 data for submission as a dual-mode university to NAAC.
5. Schedule a meeting with the Center for Distance Education & Virtual Learning (CDEVL) to help them understand the AQAR of NAAC and the related metrics.



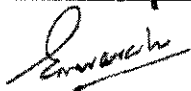
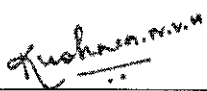



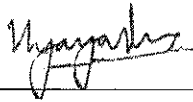


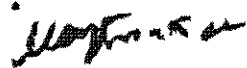


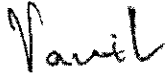

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

Members Present :





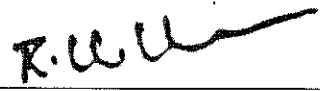

#	Name	Signature
1.	Dr. N. Sundararajan	
2.	Dr. Raj Singh	
3.	Dr. Easwaran Iyer	
4.	Dr. NVH Krishnan	
5.	Prof. KR Sridhara Murthi	
6.	Mr. Santhosh MS	
7.	Dr. Asha Rajiv	
8.	Dr. Vijayalakshmi Pradeep	
9.	Dr. Supriya Rai	
10.	Dr. Hemanth Kumar	
11.	Dr. Manjunath CR	
12.	Dr. Geetha Madhusudan	
13.	Dr. Yashashwini M	
14.	Dr. Vani R	
15.	Dr. K Suneetha	

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

16.	Ms. Supraja TJ	
17.	Mr. Abhilash Sharma	
18.	Dr. Prerna Mahajan	
19.	Dr. Arti Parab	
20.	Dr. Kavitha	
21.	Mr. Bismirty B	

MINUTES OF THE IQAC MEETING HELD ON 15TH DECEMBER 2022
AGENDA: DISCUSSION REGARDING THE PARTICIPATION OF CDEVL IN AQAR
2021-22 AND FOSTER AN UNDERSTANDING OF NAAC AQAR IN THE
CONTEXT OF DUAL MODE UNIVERSITY (DMU).

Time: 11.30 AM onwards

Mode: In Person

Venue: JAIN (Deemed-to-be University)

J P Nagar Campus

Proceedings of the meeting held on 15th December 2022.

A meeting with Principal Officers, Members – CDEVL was convened about the participation of CDEVL in AQAR 2021-22.

Members Present

Principal officers

1. Dr. Dr. N. Sundararajan – Pro Chancellor
2. Dr. Asha Rajiv - Director – IQAC

Members - CDEVL

1. Dr. H. Muralidharan – Director CDEVL
2. Prof. Balasubramanya N – Deputy Director CDEVL
3. Dr. Richa Gupta - CIQA Coordinator
4. Mr. Kushal Parwani – Member
5. Dr. Hemanth – Member

Agenda item No. 1

1. The meeting commenced highlighting the importance of CDEVL's participation in the AQAR for the academic year 2021-22.
2. The significance of AQAR in the accreditation process was emphasized, highlighting its role in reflecting the quality initiatives and performance of the institution.

3. A detailed discussion ensued on the specific contributions and initiatives of the Center for Distance Education & Virtual Learning (CDEVL) towards the AQAR submission.
4. The participants were briefed on the key components and metrics outlined by NAAC in the context of the AQAR, emphasizing the need for accurate and comprehensive data representation.

Agenda item No. 2

1. Strategies for enhancing CDEVL's participation in the AQAR process were explored, including effective data collection, documentation, and alignment with the unique characteristics of Dual Mode University (DMU).
2. Clarifications were provided on the queries and the concerns related to AQAR submission, fostering a shared understanding among the participants.
3. Assigning of specific responsibilities to ensure active participation and collaboration.



Director-IQAC

ACTION TAKEN REPORT:

1. CDEVL to actively engage in data collection and documentation for the AQAR submission.
2. Collaboration between CDEVL and the IQAC team to align initiatives with the specific requirements of DMU.
3. Assigned individuals to provide necessary support and resources for CDEVL's effective participation in the AQAR process.
4. Follow-up meetings scheduled to review progress and address any challenges encountered.

Members Present :

#	Name	Signature
1.	Dr. Dr. N. Sundararajan	<i>N. Sundararajan</i>
2.	Dr. Asha Rajiv	<i>Asha Rajiv</i>
3.	Dr. H. Muralidharan	<i>H. Muralidharan</i>
4.	Prof. Balasubramanya N	<i>Balasubramanya N</i>
5.	Dr. Richa Gupta	<i>Richa Gupta</i>
6.	Mr. Kushal Parwani	<i>Kushal Parwani</i>
7.	Dr. Hemanth	<i>Hemanth</i>

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

MINUTES OF THE IQAC MEETING HELD ON 24TH FEBRUARY 2023
AGENDA: REVIEW THE DRAFT OF AQAR 2021-22 OF CDEVL

Time: 11.00 AM onwards

Mode: In Person

Venue: JAIN (Deemed-to-be University)

J P Nagar Campus

Proceedings of the meeting held on 24th February 2023.

A meeting with Principal Officers, Members – CDEVL was convened to review the draft of AQAR 2021-22 of CDEVL.

Members Present

Principal officers

1. Dr. Dr. N. Sundararajan – Pro Chancellor
2. Dr. Asha Rajiv - Director – IQAC

Members - CDEVL

1. Dr. H. Muralidharan – Director CDEVL
2. Prof. Balasubramanya N – Deputy Director CDEVL
3. Dr. Richa Gupta - CIQA Coordinator
4. Mr. Kushal Parwani – Member
5. Dr. Hemanth – Member

Agenda item No. 1

1. The meeting commenced with presentation of the AQAR draft with participants to individually review the content.
2. A thorough discussion focusing on the accuracy, completeness, and alignment of the AQAR draft with the quality initiatives and performance of CDEVL.
3. Participants provided feedback, suggestions, and recommendations to enhance the clarity and effectiveness of the AQAR draft.

4. Clarifications were sought and addressed concerning specific metrics, achievements, and challenges outlined in the draft.

Agenda item No. 2

1. The meeting facilitated a collaborative environment, encouraging active participation and contributions from all attendees.
2. Revisions to specific sections, additional data collection, and further documentation of key initiatives.
3. Responsible individuals were assigned tasks to implement the suggested improvements, with a clear timeline for completion.
4. The meeting concluded with an acknowledgment of the collective effort and commitment to producing a comprehensive and accurate AQAR for CDEVL.

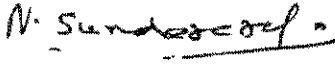
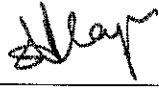

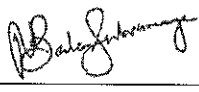





Director-IQAC

ACTION TAKEN REPORT:

1. Revision of specific sections in the draft AQAR for clarity and accuracy.
2. Additional data collection to address the identified gaps and ensure completion of the AQAR process.
3. Documentation of key initiatives to provide a comprehensive overview.
4. Follow-up meetings scheduled to track progress and finalize the AQAR.

Members Present :

#	Name	Signature
1.	Dr. Dr. N. Sundararajan	
2.	Dr. Asha Rajiv	
3.	Dr. H. Muralidharan	
4.	Prof. Balasubramanya N	
5.	Dr. Richa Gupta	
6.	Mr. Kushal Parwani	
7.	Dr. Hemanth	

MINUTES OF THE IQAC MEETING HELD ON 15TH MARCH 2023
AGENDA: FINAL REVIEW OF THE AQAR 2021-22 OF CDEVL

Time: 11.00 AM onwards

Mode: In Person

Venue: JAIN (Deemed-to-be University)

J P Nagar Campus

Proceedings of the meeting held on 15th March 2023.

A meeting with Principal Officers, Members – CDEVL was convened to review final Documents of AQAR 2021-22 of CDEVL.

Members Present

Principal officers

1. Dr. Dr. N. Sundararajan – Pro Chancellor
2. Dr. Asha Rajiv - Director – IQAC

Members - CDEVL

1. Dr. H. Muralidharan – Director CDEVL
2. Prof. Balasubramanya N – Deputy Director CDEVL
3. Dr. Richa Gupta - CIQA Coordinator
4. Mr. Kushal Parwani – Member
5. Dr. Hemanth – Member

Agenda item No. 1

1. The meeting commenced marking the completion of the review process for the Annual Quality Assurance Report (AQAR) for the academic year 2021-22 for the Center for Distance Education & Virtual Learning (CDEVL).
2. The final version of the AQAR document was presented for collective review and approval.

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

3. Participants cross-verified the document against the feedback provided in previous review meetings, ensuring that all suggested revisions and improvements were incorporated.

Agenda item No. 2

1. A thorough discussion ensued, focusing on the accuracy, and alignment of the AQAR with CDEVL's quality initiatives and performance during the academic year.
2. Participants verified the representation of key metrics, achievements, and challenges, providing final input and clarification where necessary.
3. The meeting facilitated a collaborative environment, allowing for any last-minute adjustments or refinements to enhance the overall quality of the AQAR.
4. Approval for the final version of the AQAR was sought and received from the participants.
5. The submission and dissemination of the final AQAR document to the relevant stakeholders.
6. The expressions of appreciation for the collective effort in producing a comprehensive and accurate AQAR for CDEVL.

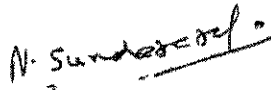
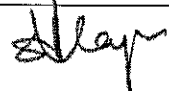

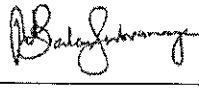





Director-IQAC

ACTION TAKEN REPORT:

- Finalization and approval of the AQAR document.
- Submission of the final AQAR to relevant authorities and stakeholders.
- Monitoring and responding to any further queries or feedback from stakeholders.
- Reflecting on the AQAR findings for continuous improvement in the upcoming academic cycles

Members Present :

#	Name	Signature
1.	Dr. Dr. N. Sundararajan	
2.	Dr. Asha Rajiv	
3.	Dr. H. Muralidharan	
4.	Prof. Balasubramanya N	
5.	Dr. Richa Gupta	
6.	Mr. Kushal Parwani	
7.	Dr. Hemanth	

MINUTES OF THE IQAC MEETING HELD ON 18TH APRIL 2023
AGENDA: CLARIFICATION ON PBAS SUBMISSION AND SUBMISSION OF MIS
IN ACCORDANCE WITH PROVIDED FORMATS

Time: 02.00 PM onwards

Mode: Virtual

Venue: JAIN (Deemed-to-be University)

JC Road Campus

Proceedings of the meeting held on 18th April 2023.

A meeting with IQAC coordinators was convened to provide clarification on the submission of PBAS and the adherence to prescribed formats for the submission of MIS.

Meeting Credentials

Topic: PBAS Meeting

Time: April 18, 2023 02:00 – 03:00 PM India

Link: <https://meet.google.com/tev-jnkc-wry>

Members Present

1. Dr. Asha Rajiv
2. Dr. Vijayalakshmi Pradeep
3. Dr. Selvi S
4. Dr. Vani R
5. Dr. Geetha Madhusudan
6. Dr. Yashashwini M
7. Mr. Preetham
8. Dr. Manjunath CR
9. Dr. Tejaswini
10. Mr. Lenin Babu
11. Dr. Arti Parab

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

Agenda item No. 1

1. The meeting commenced with discussion of the importance of clarity in the submission processes for PBAS and MIS.
2. Clarification was provided regarding the requirements and expectations of the IQAC for the submission of PBAS, emphasizing accuracy and completeness.
3. IQAC coordinators were briefed on specific points to consider while compiling and submitting PBAS reports.

Agenda item No. 2

1. A thorough discussion ensued on the prescribed formats for the submission of Management Information System (MIS) data.
2. MIS coordinators were provided with guidance on aligning data collection and reporting with the specified formats.
3. Participants engaged in a Q&A session, seeking clarifications and additional guidance on both PBAS and MIS submissions.
4. A reminder of the submission deadlines and a commitment to support coordinators in fulfilling their responsibilities.

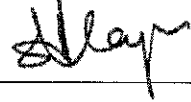
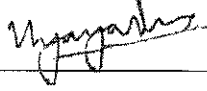

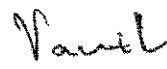




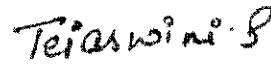
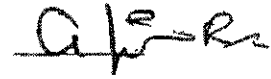



Director-IQAC

ACTION TAKEN REPORT:

1. Distribution of additional resources and guidelines for PBAS submission.
2. Provision of further support and training for MIS coordinators to ensure adherence to prescribed formats.
3. Regular monitoring and follow-up sessions to address any queries or challenges during the submission process.
4. Monitoring progress and ensuring all coordinators are well-equipped for the successful submission of PBAS and MIS.

Members Present :

#	Name	Signature
1.	Dr. Asha Rajiv	
2.	Dr. Vijayalakshmi Pradeep	
3.	Dr. Selvi S	
4.	Dr. Vani R	
5.	Dr. Geetha Madhusudan	
6.	Dr. Yashashwini M	
7.	Mr. Preetham	
8.	Dr. Manjunath CR	
9.	Dr. Tejaswini	
10.	Mr. Lenin Babu	
11.	Dr. Arti Parab	

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

MINUTES OF THE IQAC MEETING HELD ON 1ST JUNE 2023
AGENDA: ADHERENCE TO PBAS SUBMISSION DEADLINE AND ISSUE
RESOLUTION

Time: 12.00 PM onwards

Mode: Virtual

Venue: JAIN (Deemed-to-be University)

JC Road Campus

Proceedings of the meeting held on 1st June 2023.

A meeting with IQAC coordinators was convened to resolve issues related to PBAS submission and ensure adherence to deadlines

Meeting Credentials

Topic: PBAS Meeting

Time: June 1, 2023 · 12:00 – 1:00 PM India

Link: <https://meet.google.com/nwt-kcnh-yas>

Members Present

1. Dr. Asha Rajiv
2. Dr. Selvi S
3. Dr. Geetha Madhusudan
4. Dr. Vani R
5. Ms. Supraja TJ
6. Dr. Manjunath CR
7. Dr. Arti Parab
8. Dr. Priyanca Mathur
9. Mr. Hemanth Kumar V
10. Mr. Lenin Babu
11. Dr. Susobhan Maiti

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

Agenda item No. 1

1. The meeting commenced emphasizing the need to address issues related to PBAS submission and ensure strict adherence to deadlines.
2. IQAC coordinators shared concerns and challenges faced during the PBAS submission process.
3. A collaborative discussion ensued, focusing on identifying the root causes of the issues and proposing effective solutions.
4. Strategies were discussed to streamline the PBAS submission workflow, including clearer communication and additional support for coordinators.
5. Participants engaged in a constructive dialogue to enhance understanding and cooperation among coordinators.

Agenda item No. 2

1. Practical steps were outlined to address specific challenges and improve the overall efficiency of the PBAS submission process.
2. Emphasis was placed on the significance of adhering to submission deadlines to maintain the integrity of the quality assurance process.
3. The implementation of revised procedures and the provision of ongoing support to coordinators.
4. A commitment was made to monitor progress, address any emerging issues promptly, and foster continuous improvement in the PBAS submission process.



Director-IQAC

ACTION TAKEN REPORT:

1. Implementation of revised procedures for PBAS submission.
2. Continuous support and guidance for coordinators.
3. Regular meetings to monitor progress and address any challenges.
4. Communication of revised procedures to all relevant stakeholders.
5. Monitoring and evaluation of the improved PBAS submission process.



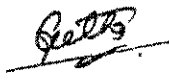
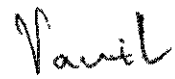


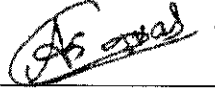
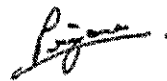
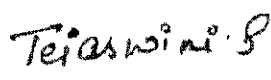
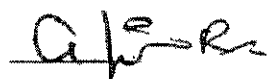

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

Members Present :

#	Name	Signature
1.	Dr. Asha Rajiv	
2.	Dr. Selvi S	
3.	Dr. Geetha Madhusudan	
4.	Dr. Vani R	
5.	Ms. Supraja TJ	
6.	Dr. Manjunath CR	
7.	Dr. Arti Parab	
8.	Dr. Priyanca Mathur	
9.	Mr. Hemanth Kumar V	
10.	Mr. Lenin Babu	
11.	Dr. Susobhan Maiti	

MINUTES OF THE IQAC MEETING HELD ON 20TH JULY 2023
AGENDA: FINAL REVIEW OF AQAR BEFORE SUBMISSION

Time: 11.00 AM onwards

Mode: In Person

Venue: JAIN (Deemed-to-be University)

JP Nagar Campus

Proceedings of the meeting held on 20th July 2023.

A meeting with Principal Officers, CDEVL Members, IQAC Coordinators, and other participants for the purpose of reviewing the final version of AQAR 2021-22 before submission.

Members Present

Principal Officers

1. Dr. N. Sundararajan – Pro Chancellor
2. Dr. Raj Singh - Vice Chancellor
3. Dr. Easwaran Iyer - Pro Vice Chancellor
4. Dr. NVH Krishnan - Registrar
5. Prof. KR Sridhara Murthi - Director - Academics & Planning
6. Dr. Hariprasad SA – Director, FET
7. Dr. Rajani Jairam – Dean - Student Welfare
8. Dr. Asha Rajiv - Director – IQAC

IQAC Co-coordinators & Other Members

1. Dr. H. Muralidharan
2. Prof. Balasubramanya N
3. Dr. Rajasimha A Makaram
4. Mr. Sunil MP
5. Mr. Naveen S
6. Dr. Richa Gupta

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

7. Mr. Kushal Parwani
8. Dr. Hemanth
9. Dr. Vijayalakshmi Pradeep
10. Dr. Selvi S
11. Dr. Manjunath CR
12. Dr. Geetha Madhusudan
13. Dr. Yashashwini M
14. Dr. Vani R
15. Dr. K Suneetha
16. Ms. Supraja TJ
17. Dr. Arti Parab
18. Dr. Susobhan Maiti
19. Mr. Lenin Babu

Agenda item No. 1

1. The meeting commenced with a quick review of the final version of the Annual Quality Assurance Report (AQAR) for the academic year 2021-22.
2. The final AQAR document, which also included the contributions and initiatives of the Center for Distance Education & Virtual Learning (CDEVL), was presented for collective review.
3. Participants engaged in a comprehensive discussion, focusing on the accuracy, completeness, and alignment of the AQAR with the quality initiatives and performance of the institution.

Agenda item No. 2

1. Principal Officers provided insights and feedback on the representation of key metrics, achievements, and challenges in the AQAR.
2. CDEVL members shared specific contributions and initiatives undertaken during the academic year, emphasizing their relevance to the dual mode university structure.
3. IQAC coordinators facilitated a collaborative environment, addressing queries and ensuring clarity on data representation and documentation.

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

4. Suggestions for further enhancements and improvements were noted, with an emphasis on maintaining a cohesive narrative in the AQAR.
5. Refining specific sections, addressing feedback, and ensuring the AQAR is a comprehensive reflection of the institution's quality initiatives.
6. Participants expressed their commitment to meeting the submission deadline and ensuring the AQAR aligns with the dual mode university framework.

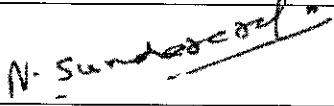

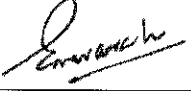
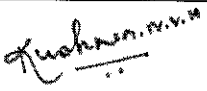



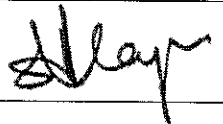


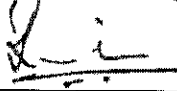






Director-IQAC

ACTION TAKEN REPORT:

1. Refinement of specific sections in the AQAR for clarity and accuracy.
2. Addressing feedback and incorporating suggestions for improvement.
3. Collaborative efforts to finalize the AQAR document for submission.
4. Submission of the final AQAR by the specified deadline.
5. Continuous monitoring and improvement for future AQAR cycles.

Members Present :


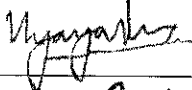




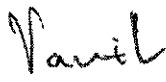
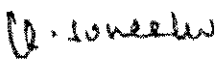



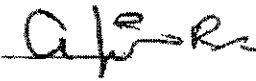
#	Name	Signature
1.	Dr. N. Sundararajan	
2.	Dr. Raj Singh	
3.	Dr. Easwaran Iyer	
4.	Dr. NVH Krishnan	
5.	Prof. KR Sridhara Murthi	
6.	Dr. Hariprasad SA	
7.	Dr. Rajani Jairam	
8.	Dr. Asha Rajiv	
9.	Dr. H. Muralidharan	
10.	Prof. Balasubramanya N	
11.	Dr. Rajasimha A Makaram	
12.	Mr. Sunil MP	
13.	Mr. Naveen S	
14.	Dr. Richa Gupta	
15.	Mr. Kushal Parwani	

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

16.	Dr. Hemanth	
17.	Dr. Vijayalakshmi Pradeep	
18.	Dr. Selvi S	
19.	Dr. Manjunath CR	
20.	Dr. Geetha Madhusudan	
21.	Dr. Yashashwini M	
22.	Dr. Vani R	
23.	Dr. K Suneetha	
24.	Ms. Supraja TJ	
25.	Dr. Arti Parab	
26.	Dr. Susobhan Maiti	
27.	Mr. Lenin Babu	

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

MINUTES OF THE IQAC MEETING HELD ON 17TH AUGUST 2023
AGENDA: DISCUSSION ON THE ROLES AND FUNCTIONS OF MEMBERS
APPOINTED AS DEPUTY AND ASSISTANT DIRECTORS OF IQAC

Time: 03:00 PM onwards

Mode: In Person

Venue: JAIN (Deemed-to-be University)

JC Road Campus

Proceedings of the meeting held on 17th August 2023.

A meeting with newly appointed members was convened to discuss their roles and responsibilities as members of IQAC.

Members Present

1. Dr. Asha Rajiv - Director – IQAC
2. Dr. Yashashwini M – Deputy Director - IQAC
3. Mr. Sunil MP – Assistant Director - IQAC
4. Ms. Manashree Mane – Assistant Director - IQAC

Agenda item No. 1

1. The meeting commenced with a welcome and introduction to familiarize newly appointed members with the objectives and functions of the Internal Quality Assurance Cell (IQAC).
2. A detailed discussion took place on various responsibilities, including the preparation of the Annual Quality Assurance Report (AQAR), qualitative and quantitative metrics, and the maintenance of data related to curriculum, research, activities of the departments and the like.
3. Members were briefed on ensuring compliance with academic standards, providing inputs for policy-making, and participating in accreditation and ranking processes.
4. The importance of internal quality audits, centralized data management, analysis, and feedback mechanisms was highlighted for effective decision-making.

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

Agenda item No. 2

1. Specific attention was given to the collection and analysis of data through the Performance-Based Appraisal System (PBAS) and the preparation of comprehensive reports.
2. The meeting concluded with the scheduling of the next session with IQAC coordinators to delve into specific action plans and coordination strategies.
3. Participants were reminded of the significance of their roles and the impact of their contributions to the institution's overall quality enhancement.



Director-IQAC

ACTION TAKEN REPORT:

1. Review and understand the roles and functions discussed.
2. Collaborate with IQAC coordinators for the effective implementation of discussed strategies.
3. Prepare for the next meeting with IQAC coordinators, focusing on specific action plans.

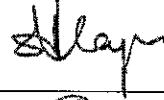



Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

Members Present :

#	Name	Signature
1.	Dr. Asha Rajiv	
2.	Dr. Yashashwini M	
3.	Mr. Sunil MP	
4.	Ms. Manashree Mane	

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

MINUTES OF THE IQAC MEETING HELD ON 23RD AUGUST 2023
AGENDA: DISCUSSION ON AQAR 2022-23, PRESENTATIONS, ISO INTERNAL
AUDIT, PBAS, AND QUALITY INITIATIVES

Time: 03:30 PM onwards

Mode: In Person

Venue: JAIN (Deemed-to-be University)

Banashankari Head Office

Proceedings of the meeting held on 23rd August 2023.

A meeting with IQAC Directors, IQAC Co-coordinators was convened to discuss on AQAR 2022-23 Data Collection, Departmental Presentations for JIVA, ISO Internal Audit for All Schools, PBAS for the Next Cycle, and Quality Enhancement Initiatives.

Members Present

1. Dr. Asha Rajiv - Director – IQAC
2. Dr. Yashashwini M – Deputy Director - IQAC
3. Mr. Sunil MP – Assistant Director - IQAC
4. Ms. Manashree Mane – Assistant Director – IQAC
5. Dr. Supriya Rai
6. Dr. Vani R
7. Dr. Vijayalakshmi P
8. Dr. Geetha Madhusudan
9. Dr. K Suneetha
10. Dr. Manjunath HR
11. Dr. Arti Parab
12. Mr. Abhilash Sharma
13. Mr. Bismirty B.
14. Ms. Supraja TJ
15. Mr. G Lenin Babu
16. Dr. Susobhan Maiti

Leave of Absence

1. Dr. Selvi S

Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

Agenda item No. 1

1. The meeting commenced with an overview of the agenda items, emphasizing the importance of each component in enhancing the quality of institutional processes.
2. Detailed discussions took place regarding AQAR 2022-23 data collection, outlining the key metrics and data points to be included.
3. Plans for departmental presentations as part of JIVA (JAIN INTERNAL VALIDATION AND ASSESSMENT) were discussed, focusing on accreditation criteria and standards set by NAAC, NBA, and NIRF.
4. The need for ISO internal audits for all schools within the university was highlighted to ensure preparedness and compliance.
5. PBAS for the next cycle was addressed, emphasizing the importance of providing substantial proofs for assessment.

Agenda item No. 2

1. Quality enhancement initiatives included the development of e-content, efforts to secure awards and recognition, increased research activities, and exploration of JRF and SRF opportunities.
2. Strategies for obtaining funded projects, engaging in consultancy and collaborations, organizing alumni activities, and conducting as well as participating in FDP and MPD programs for more than seven days were discussed.
3. The formulation of KRI KPI targets for each department was emphasized for effective monitoring and evaluation.



Directors-QAC

ACTION TAKEN REPORT:

1. Initiate AQAR 2022-23 data collection.
2. Plan and schedule departmental presentations for JIVA.
3. Conduct ISO internal audits for all schools.

4. Implement planned actions according to the discussed timeline.
5. Monitor progress and address challenges promptly.
6. Foster a culture of continuous improvement and excellence.

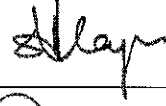
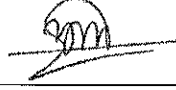



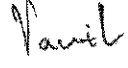
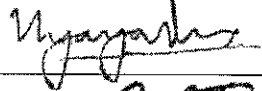

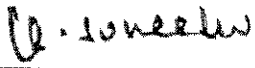





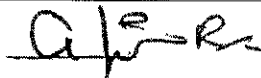
Corporate Office

91/2, Dr. A N Krishna Rao Road
V V Puram, Bangalore - 560 004
P +91 80 4343 1000

Jain Global Campus

45th km, NH - 209, Jakkasandra Post
Kanakapura Taluk, Ramanagara District - 562 112
P +91 80 2757 7250 - 258

Members Present :

#	Name	Signature
1.	Dr. Asha Rajiv	
2.	Dr. Yashashwini M	
3.	Mr. Sunil MP	
4.	Ms. Manashree Mane	
5.	Dr. Supriya Rai	
6.	Dr. Vani R	
7.	Dr. Vijayalakshmi P	
8.	Dr. Geetha Madhusudan	
9.	Dr. K Suneetha	
10.	Dr. Manjunath HR	
11.	Dr. Arti Parab	
12.	Mr. Abhilash Sharma	
13.	Mr. Bismirty B.	
14.	Ms. Supraja TJ	
15.	Mr. G Lenin Babu	
16.	Dr. Susobhan Maiti	