

1st March, 2024

Job Title: Research Data Analyst

Location: Bangalore

JAIN (Deemed-to-be University)

Ranked among the top universities in India and considered a cerebral destination for students across the world and Bangalore in particular, for its illustrious history of developing talent, JAIN (Deemed-to-be University) is a hub for learning in every sense of the word.

Promoted by JAIN Trust, the University which is based in Bangalore – the Silicon Valley of India, offers a conducive environment for learning, be it academically or extracurricular activities. Known for its emphasis on education, entrepreneurship, research and sports, JAIN (Deemed-to-be University) has some of the best minds in the educational and research fields, and centres that inspire entrepreneurship and ground breaking work to simplify and manage life better.

Research Data Analyst (RDA)

Centre for Researcher Training and Administration (CRTA) of JAIN (Deemed-to-be University) provides learning opportunities for research scholars and guides to interact with renowned professional experts in relevant capacity building domains that includes research training programmes, workshops, guest lecture etc. time to time in the University to scale up the confidence of research scholars and motivate them to perceive their research more rigorously.

Key Responsibilities:

- Good in computer applications
- Good in regular data collection, sorting, analysis and maintenance and preparing the dashboards
- Contemporize/ streamline Ph.D. related data in the prescribed format
- Working closely with the Manager, Deputy Director and Director
- Preparing the reports based on the research data available at CRTA
- Assist in updating the national and International data related to research activities

Qualifications:

- Post Graduate in Computer Science
- 3 to 5 years' experience as Data Analyst

Interested candidates may send their resumes supported by copies of all certificates, mark sheets, evidence of teaching/ research experience and copies of reprints of published articles if any to the below mentioned address.

Relaxation in educational qualifications, experience, age, etc. in the case of reserved category candidates will be given as per rules. Candidates belonging to SC/ST category must submit appropriate certificates issued by the competent authority recently as per the format prescribed by the Government of India.

The applications should reach JAIN (Deemed-to-be University) at the below given email ID within 07 days from the date of this job posting.

The Registrar

JAIN (Deemed-to-be University)

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